



**REPUBLIC OF TURKEY
YAŞAR UNIVERSITY
ADVISORY BOARD
PROCEDURES AND PRINCIPLES**

CHAPTER ONE

Aim, Scope, Legal Basis, Descriptions

Purpose

ARTICLE 1 – (1) The aims of these procedures and principles are to assemble an Advisory Board with the intent of ensuring cooperation between Yaşar University and the public and private sector institutions, and the other shareholders, ensuring the continuity of this cooperation, and sharing experiences, and to determine the operational rules of these activities.

Scope

ARTICLE 2 – (1) These procedures and principles involve the principles and rules concerning the establishment and the operation of the Advisory Board, which will be assembled to ensure sustainable cooperation, to develop relationships, and to exchange experiences between Yaşar University/Yaşar University units and the external shareholders.

Legal Basis

ARTICLE 3 – (1) These procedures and principles are formulated in accordance with the “*Regulations concerning the establishment of Advisory Boards in Higher Education Institutions*” which was proclaimed in the official gazette no. 29851, dated November 04, 1981 and in accordance with the clause (f) of Article 44 of the Higher Education Law no. 2547.

Descriptions

ARTICLE 4 – (1) In this directive:

- a) University refers to : Yaşar University,
- b) Rector refers to Yaşar University Rector,
- c) Senate refers to Yaşar University Senate,
- ç) Board of Directors refers to : Yaşar University Board of Directors
- d) University Advisory Board refers to the board that presents opinions and makes recommendations concerning the activities of the University and its units.
- e) Unit Advisory Board refers to the board that presents opinions and makes recommendations concerning the activities of Academic (Faculty, Graduate School, School, Vocational School, Research and Application Centers) and Administrative units.

CHAPTER TWO

Duties and Responsibilities, and Principles and Rules of Operation of the Advisory Boards

University Advisory Board

ARTICLE 5 – (1) University Advisory Board consists of the members cited below who are recommended by the President of Board of Trustees from among the public and private sector representatives. The Board assembles under the presidency of the President of the Board of Trustees.

- a) President and the members of the Board of Trustees
- b) Rector
- c) Vice Rectors
- d) Secretary General
- e) Financial Affairs Directorate
- f) Two (2) members representing the Senate
 - g) Yaşar University Information Technologies and Transfer Office (ITTO)
 - h) Yaşar University Project Support Office (PSO)
 - i) Local Administrations
 - j) Non-Governmental Organizations
 - k) Professional Organizations
 - l) Development agencies and/or other private sector institutions
 - m) Yaşar University Alumni Association (YUKAMER)
 - n) Notable persons from the science or business world or from the media

Unit Advisory Board

ARTICLE 6- (1) The Unit Advisory Board consists of the members cited below who are recommended by the highest administrative director of the related unit from among the public and private sector representatives with the intent of developing relations between the unit and the business world and the other shareholders. The Unit Advisory Board assembles under the chairpersonship of the President:

- a) President
- b) Unit Assistants
- c) One member from each subunit representing the Unit management.
- ç) One person representing the Yaşar University Information Technologies and Transfer Office (ITTO)
- d) One person representing the Yaşar University Project Support Office (PDO)
- e) Local Administrations
- f) Non-Governmental Organizations
- g) Professional Organizations
- ğ) Development Agencies and/or other private sector institutions
- h) Yaşar University Alumni Association (YUKAMER)
- i) Notable persons from the science or business world or from the media

Determining the external board members' term of membership

ARTICLE 7 – (1) The term of board membership is three years. A member whose term ended may be rerecommended by his/her institution.

(2) The membership of the members who depart from their offices will be terminated since they will lose the faculty of representing their institution.

(3) In case of resignation from the board, a new member will be selected by the institution of the resigned member. The new member will complete the resigned member's term.

The duties of the Advisory Board

ARTICLE 8- (1) The Following are the duties of the Advisory Board

- a) To develop and empower the cooperation and the relations between the university units and the public and private sector entities and institutions, and professional organizations operating in the related field.
- b) To exchange ideas on the requests and advice of the external shareholders.
- c) To contribute to increasing quality in education, to develop, to make widespread, and to continuously improve education.
- ç) To support the implementation/application efforts in the related field by cooperating with the external entities and institutions.

- d) To make recommendations concerning the knowledge and skills expected from the graduates according to the employment needs of private and public sectors.
- e) To enhance the University education by means of internships, field applications, etc.
- f) To improve the Public-University-Industry cooperation, to make recommendations concerning the improvement of R&D efforts
- g) To make recommendations to increase the recognition level of the University.

Principles and Rules of Operation of Advisory Boards

ARTICLE 9 – (1) Processes regarding the operation of Advisory Boards are as follows:

- a) The President of the Board is the highest director of the related unit
- b) The University Advisory Board assembles once, the Unit Advisory Board assembles twice a year by the invitation of the President.
- c) The President determines the agenda of the Board. The President considers board members' opinions when determining the agenda. The board accords priority to the requests of University and its units. The agenda is transmitted online to the members of the board at least five days prior to the assembly.
- ç) The board assembles with the majority of the total number of its members and make decisions with the majority of the members attending the meeting. Non-member persons or representatives of institutions may be invited to the meeting with the intent of taking their opinion upon the decision of the President of the Board or the request of the majority. But these guests cannot vote.
- d) The board elects a vice president and a rapporteur among its members in its first meeting.
- e) The secretariat of the related unit carries out the secretarial tasks of the board in coordination with the Strategic Planning and Excellence Center.
- f) Board decisions are advisory in nature. These decisions are submitted to the University Senate, the Board of Directors and the related University unit according to their relevancies.
- g) General Secretariat creates a general activity report based on the Advisory Board Decision and activity reports, and they send this report to the Council of Higher Education until the end of December, the latest.

CHAPTER THREE

Effective Date and Execution

Effective Date

ARTICLE 10 – (1) These procedures and principles will be effective from the date they are approved by the Senate of Yaşar University

Execution

ARTICLE 11 – (1) The Yaşar University Rector executes the provisions of these procedures and principles.

*In cases of any discrepancy, Turkish version of this document shall apply.

[Adopted on November 14, 2017](#)